



MINUTES Strategic Planning Committee

DATE	October 20, 2005
TIME	10:00 AM
LOCATION	Education Board Room, 700 E Fifth Street, Carson City
RECORDER	Alisanne Maffei, Strategic Planner

ATTENDEES

Name	Attend ✓	Name	Attend ✓
Chair – Mike Hillerby, Governor's Office		Co-Chair – Perry Comeaux, Department of Administration	✓
Administration, Dave McTeer	✓	Education, Keith Rheault	
Agriculture, Don Henderson		Homeland, Giles Vanderhoof	
Rick Gimlin		Military, Miles Celio	
B&I, Doug Walther	✓	Motor Vehicles, Ginny Lewis	
CNR, Allen Biaggi		PEBP, Forrest Thorne	✓
Kay Scherer	✓	Personnel, Jeanne Greene	✓
Corrections, Glen Whorton	✓	Public Safety, George Togliatti	
Rich Stewart	✓	Bob Wideman	✓
Cultural Affairs, Scott Sisco	✓	Taxation, Chuck Chinnock	
Sara Jones		Tom Summers	✓
DETR, Birgit Baker	✓	Transportation, Robert Chisel	✓
DHHS, Mike Willden		Veteran's Service, Chuck Fulkerson	
Michael Torvinen	✓	Ace Tan	✓
DoIT, Terry Savage	✓	Wildlife, Terry Crawford	
Alisanne Maffei	✓		
Kathy Ryan	✓		
Roger Sliva	✓		

CALL TO ORDER

I Introduction

- Terry Savage, Department of Information Technology, called the meeting to order. Perry Comeaux, Department of Administration, conducted the meeting.

II Review and Approval of the Minutes

- After review of the October meeting minutes, it was moved and seconded to accept the minutes. The minutes from October 20, 2005 were accepted as presented without changes.

III Top Ten Issues Ranking

- Alisanne Maffei facilitated the committee's final ranking and clarification of the ITSPC Top Ten IT Issues for 2006. This listing is to be distributed out to the legislature, ITAB, and other IT Committees for communication of the State of Nevada direction.
- Next Steps were discussed for incorporation into the committee's process, including proactive reviews of the status of the identified Top Ten IT Issues. The committee is interested in what other states are doing in these directions.

VI Updates

- Alisanne Maffei, DoIT, offered research and evaluation services on other IT plans. The State of California draft IT Strategic Plan had been distributed.
- Kathy Ryan, DoIT, summarized the status of activity on the Critical Business Technology Assessment Project (CBTAP). The data is expected to be entered into the repository by November and CBTAP completed by January for ITSPC use.
- Dave McTeer, Department of Administration, and Roger Sliva, Department of Information Technology, presented updates on the Nevada Enterprise Architecture Committee with a presentation on Identity Management. Dave stressed that the agency will remain in control of information, and that the strategy is aligned with the ITSPC Top Ten Issues. Roger described Identity Management (IdM) as a foundation service to enable other enterprise services to be easily executed.
- Alisanne Maffei provided a recap of the Nevada Agency Tech Showcase;

VI Video Teleconferencing Scheduling

- The Video Teleconferencing data has been collected and posted for agency use. Please continue providing updates as new equipment comes on line or changes occur.
- The sufficiency for now of the current scheduling was discussed as Personnel will be requesting a scheduling system next session.

VII Future Issues/New Business

VIII WRAP UP

- The next meeting of the IT Strategic Planning Committee will be scheduled for Wednesday, November 30th, from 10:00 AM until 12 noon, Nevada Public Works Board Conference Room, 515 East Musser Street

ACTION ITEMS

Item No.	Description	Assigned To
1.	Compile inputs for Enterprise and Agency IT Strategic Plan with Directors and Agencies - ongoing	Alisanne Maffei
2.	Publish State Videoconferencing Equipment inventory / Done	M. Thorne/ R. Sliva
3.	Draft update for NITOC policy	Alisanne Maffei
4.	Update on Digital Certificates and Digital Signatures for Nevada	Alisanne Maffei
5.	Provide listing of IT Accounts	T. Savage/ A. Maffei
6.	Presentation to the committee on IT assessments and trended data	A. Maffei coord
7.	Research other states funding mechanisms for applicability	A. Maffei/S. McGee
8.	Review the highway fund treatment for microwave projects	Alisanne Maffei

Related Links / Contact Information:

Nevada State Agencies Video Conferencing Sites and Contact listing :

http://doit.nv.gov/DoIT_Meetings.htm

SilverSource updated link: <http://silversource.state.nv.us/>

Terry Savage contact: 684-5801, cell 721-5184, tsavage@doit.nv.gov

IT Security email infosec@state.nv.us

Nevada Communications Steering Committee website <http://ncsc.nv.gov/>

NITOC document index http://www.nitoc.nv.gov/document_index.htm#Operations

IT Strategic Planning Committee http://www.nitoc.nv.gov/index_planning.htm

IT Project Oversight Committee http://www.nitoc.nv.gov/index_project.htm

IT Workforce Committee http://www.nitoc.nv.gov/index_workforce.htm

The Critical Business Technology Assessment Program (CBTAP) Tool

<http://doit.nv.gov/cbtap/>